

HUGH DOWNS SCHOOL OF HUMAN COMMUNICATION
OBSERVATION OF INSTRUCTION*

INSTRUCTOR _____ EVALUATOR _____

DATE OF EVALUATION _____ COURSE _____

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree
<u>Importance and Suitability of Content</u>					
1. The material presented is important to know.	SA	A	U	DA	SD
2. The material presented is suitable for this group of students.	SA	A	U	DA	SD
3. When appropriate, a distinction was made between factual material and opinions.	SA	A	U	DA	SD
4. A sufficient amount of material was included in the lecture or activity.	SA	A	U	DA	SD

Other Comments:

Organization of Content

1. Stated the purpose of the lecture or activity.	SA	A	U	DA	SD
2. Arranged and discussed the content in a systematic and organized fashion.	SA	A	U	DA	SD
3. Presented information at an appropriate level of "abstractness."	SA	A	U	DA	SD
4. Explicitly stated the relationships among ideas in the lecture or activity.	SA	A	U	DA	SD

Other Comments:

Presentation Style

1. Voice could be heard easily.	SA	A	U	DA	SD
2. Speech fillers were not distracting.	SA	A	U	DA	SD
3. Rate of speech was appropriate.	SA	A	U	DA	SD
4. Established eye contact.	SA	A	U	DA	SD

Other Comments:

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree
<u>Clarity of Presentation</u>					
1. Defined new terms, concepts, and Principles.	SA	A	U	DA	SD
2. Used relevant examples to explain major ideas.	SA	A	U	DA	SD
3. Related new ideas to already familiar ones.	SA	A	U	DA	SD
4. Provided summaries and restatementS of important ideas.	SA	A	U	DA	SD

Other Comments:

Questioning Ability

1. Asked questions to see what the students knew about the lecture topic.	SA	A	U	DA	SD
2. Paused after questions to allow students time to think of an answer.	SA	A	U	DA	SD
3. Asked probing questions if a student's answer was incomplete or superficial.	SA	A	U	DA	SD
4. Repeated answers when necessary so the entire class could hear.	SA	A	U	DA	SD

Other Comments:

GENERAL COMMENTS AND SUGGESTIONS:

I have reviewed this form.

Instructor's Signature _____

Date _____